



Planning Department
401 Laureate Way
Kannapolis, NC 28081
704.920.4350

RESIDENTIAL DRIVEWAY ACCESS PERMIT APPLICATION

Applicant Contact Information

Name: _____

Phone: _____ Email: _____

Project Information

Address: _____ PIN: _____

Contractor Name: _____

Applicant agrees to the following items:

1. For driveway, sidewalk, grading, water/sewer inspections: Notify the Kannapolis Engineering Department by requesting an inspection through [Accela Citizen Access](#) Please provide the email contact to be used for these inspections.

Email Contact: _____

2. Construct and maintain driveway(s) in absolute conformance with the current "Policy on Street and Driveway Access" as adopted by the City of Kannapolis [Land Development Standards Manual](#)
 - ☐ The driveway shall be a minimum of 5' from the adjacent property line.
 - ☐ Within the right-of-way, the driveway shall be within a min. of 12' and max. of 20' wide.
 - ☐ Within the right-of-way, the driveway shall be a min. of 6" thick concrete unless approved otherwise by the Kannapolis Engineering Department.
 - ☐ Driveway pipe & subgrade shall be inspected prior to backfill & material placement
3. Provide proper signs, traffic control and other warning devices for the protection of traffic in conformance with the current "Manual on Uniform Traffic Control Devices for Streets and Highways" [MUTCD](#)
4. Contact the City of Kannapolis to determine the required size of RCP/HP pipe that must be installed 704-920-4221.
5. By signing below, I here indemnify and save harmless the City of Kannapolis from all damages and claims for damage that may arise by reason of this construction.

APPLICANT SIGNATURE

DATE